

## Financial Aid Application Fall 2024 – Summer 2025

# MacPhail

CENTER FOR MUSIC

See our website at [www.macphail.org/financial-aid](http://www.macphail.org/financial-aid) for more details.

**Timeline:**      **Applications can be submitted on an ongoing basis throughout the year.**

- How to Apply:**
1. Complete all sections of the Financial Aid Application and read and sign the Letter of Agreement found on page 5 of this application.
  2. Attach a copy of your most recently filed federal income tax form: (1040, 1040A, 1040EZ). *Please do not submit the entire federal return.* We only require documentation of the **Adjusted Gross Income (AGI) and number of family members**. If you do not file an income tax form, please submit copies of other verification of income and/or support. This information is confidential. All unnecessary documents will be destroyed.
  3. Return completed application to MacPhail Center for Music via email, U.S. postal mail, or in person.

### Award

- Information:**
1. MacPhail's Financial Aid program awards reduced tuition based on a sliding scale for lessons, classes, camps, or ensembles.
  2. Financial Aid awards apply to Fall, Spring, and Summer Semesters.
  3. Applications will be considered on an ongoing basis while funds are available. Early application is encouraged.
  4. **Being awarded financial aid does not guarantee placement.** Classes may be full, auditions may be required, or a requested activity may be age inappropriate. Contact Student Services staff at 612-321-0100 or [Services.Student@macphail.org](mailto:Services.Student@macphail.org) for more information regarding placement and registration.

**Notification:**      Individuals will be notified of award status within two weeks of application.

**NOTE:**      *Applications from students with a past due balance will not be considered until the balance is paid in full. Only complete applications will be processed.*

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**Semester start  
dates:**

Fall semester awards must be claimed by [Tuesday, September 3, 2024](#).  
Spring semester awards must be claimed by [Monday, January 27, 2025](#).  
Summer semester awards must be claimed by [Monday, June 9, 2025](#).

**Please enroll by these dates to claim full value of your award.**

**Return Materials to: Twin Cities:**

MacPhail Center for Music - Financial Aid  
501 South 2<sup>nd</sup> Street  
Minneapolis, MN 55401

**Email:** [financialaid@macphail.org](mailto:financialaid@macphail.org)

**Austin:**

MacPhail Center for Music – Financial Aid  
205 4<sup>th</sup> St. NW, Suite B  
Austin, MN 55912

**Email:** [berglund.cheryl@macphail.org](mailto:berglund.cheryl@macphail.org)

**Music Therapy:**

MacPhail Center for Music  
ATTN: MT Financial Aid Application  
501 South 2<sup>nd</sup> Street  
Minneapolis, MN 55401

**Email:** [MTFinancialAid@macphail.org](mailto:MTFinancialAid@macphail.org)

# Financial Aid Application Fall 2024 – Summer 2025

## Applicant Information

**Only completed financial aid applications will be considered.** Attach a copy of your most recently filed federal income tax form (1040, 1040A, 1040EZ.) We only need to see the **AGI and number of family members**. *Please do not submit the entire federal return.* If you do not file a federal income tax form, submit copies of other verification of income and/or support (copy of paycheck, Social Security statement).

### Family Information:

Parent/Guardian #1 or Adult Student (first and last names): \_\_\_\_\_

Primary Phone: (\_\_\_\_\_) \_\_\_\_\_ Alternate Phone: (\_\_\_\_\_) \_\_\_\_\_

Home Address/City/State/Zip: \_\_\_\_\_

Email address: \_\_\_\_\_

Employer: \_\_\_\_\_

Parent/Guardian #2, if applicable (first and last names): \_\_\_\_\_

Primary Phone: (\_\_\_\_\_) \_\_\_\_\_ Alternate Phone: (\_\_\_\_\_) \_\_\_\_\_

### Financial Information: Annual Household Income

➤ Do you file federal tax forms 1040, 1040A or 1040EZ?  Yes /  No - If yes: **attach a copy of form 1040**  
- If no: **provide verification of income**

\$ \_\_\_\_\_ **Adjusted Gross Income** from 2023 federal income tax form

**Number of family members** (total of adults and children listed on your federal income tax form)

\*If you do not file taxes, list other income (please attach proof):

Description of income:	Amount of income:
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Annual Income: \$ \_\_\_\_\_

### Special Circumstances:

Please list any special circumstances that significantly affect income changes in 2023/2024 (loss of job, wage reduction, hour reduction, major medical expenses, etc.) If you have no income, please describe your circumstances (living with family, receiving assistance, etc.) **For longer answers, attach separate sheet.**

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## Financial Aid Application Fall 2024 – Summer 2025

### Student Intended Lesson/Class Information

List the activities for which each student will be requesting aid. If awarded aid, the aid can only be applied to the activity/activities which are listed on this form. Future requests will be considered only if funds are available. Please complete as much information below as possible.

**Note: This is NOT a Registration Form**

Student Name (first and last)	New or Continuing Student	Birth Date	Race or ethnicity, please choose from the following*: A. African American    D. Asian B. Native American    E. Latino C. European American    F. Other	Activity that the Financial Aid will be used for	Lesson Length	Teacher Name (if known)	Aid requested is for: Entire year Yes or no?	Location AV = Apple Valley AUS = Austin CHAN = Chanhassen MPLS = Minneapolis O = Online

\* Gathering detailed data on our student body is integral to the success of our fundraising efforts, which are crucial for sustaining and expanding our financial aid offerings. All personal information will be treated with the utmost confidentiality and will be used solely to enhance the inclusivity and equity of our programs.

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**Letter of Agreement**

**Names of Student(s):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Award Expectations:**

MacPhail Center for Music strives to transform lives and enrich our community through music education. As a potential recipient of financial aid, you must meet the five expectations outlined below. This will ensure that you receive the best possible music education and that MacPhail makes the best use of its limited financial resources.

1. Aid recipients will attend all lessons, classes and ensembles for which they are registered. If the recipient is unable to attend a session, notification will be given to the teacher as soon as possible. Repeated absences will jeopardize a recipient’s financial aid eligibility. For parents of students under 18, clear and consistent communication with teachers is expected.
2. Recipients must be on time for all lessons/classes.
3. Recipients must bring appropriate materials to lessons/classes. In addition, recipients must practice and prepare for each lesson according to requirements designed by the teacher and student.
4. Recipients must receive a positive evaluation from teacher.
5. Recipients must meet established deadlines for tuition bills not covered by financial aid.

Failure to meet the above expectations may result in the loss of aid and/or suspension of lessons.

I certify that I have provided current, accurate and truthful information. I understand that, should I receive financial aid, I will be responsible for paying any tuition balance and applicable fees by indicated deadlines. I have read the expectations outlining attendance and other guidelines and understand that my instructor will be aware that I receive financial aid (but not the amount) to help the evaluation process.

**Parent/Guardian #1 or Adult Student signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Timeline:** Applications can be submitted on an ongoing basis throughout the year.

**Return Materials to:** **Twin Cities Email:** [financialaid@macphail.org](mailto:financialaid@macphail.org)  
**Austin Email:** [berglund.cheryl@macphail.org](mailto:berglund.cheryl@macphail.org)  
**Music Therapy Email:** [MTfinancialaid@macphail.org](mailto:MTfinancialaid@macphail.org)

*MacPhail Center for Music is a not for profit organization that does not discriminate in its admissions, employment, financial assistance or scholarship policies based on race, color, religion, creed, national origin, sex, sexual orientation, gender identity, marital status, status regarding public assistance, familial status, membership or activity in a local commission, disability, genetic information, or other status protected by applicable law.*